

HOPEWELL AREA SCHOOL BOARD  
REGULAR BUSINESS MEETING  
JULY 22, 2014

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, July 22, 2014, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:00 p.m. by Lesia Dobo, Board Vice President.

Prayer and flag salute was led by Dr. Reina. Roll call by the secretary followed. Those Directors in attendance were:

John Bowden  
Lesia Dobo  
Tony Guy  
Rob Harmotto  
Lori McKittrick  
Daniel Santia

Members Absent:  
David Bufalini  
Anna Segner  
Jeffrey Winkle

Also in attendance were: Dr. Charles M. Reina, Superintendent; John Salopek, Solicitor; Johannah M. Robb, Business Administrator; Nancy Barber, Secretary; Korri Kane, Principal; Venanzio Pelino, Director of Buildings and Grounds; Sheri Douglass, Director of Transportation; Missy Adams, Director of Food Services; and visitors.

Mrs. Dobo asked for approval of minutes.

MOTION #1

By John Bowden, seconded by Rob Harmotto, to approve the June 17, 2014 Business Meeting minutes as presented. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

## APPROVAL OF GROUPEd ITEMS

### MOTION #2

By Lori McKittrick, seconded by Daniel Santia, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

### Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of June 2014, as presented, and make said report a part of these minutes.

### Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of June 2014, as presented, and make said report a part of these minutes.

### Financial Statements

3. Recommendation to accept Financial Statements for the month of June 2014, as presented, and make said statements a part of these minutes.

Dr. Reina took this opportunity to introduce Missy Adams, the new Food Services Director from Nutrition Group and her assistant, Lilly Cherry.

At this time, the agenda was reviewed in its entirety.

## VISITOR'S COMMENTS

Linda Helms from the B.F. Jones Memorial Library gave an update on summer activities at the library.

## EXECUTIVE SESSION

At 7:35 p.m., Mrs. Dobo announced that an Executive Session would be held to discuss personnel matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended. The meeting resumed at 8:10 p.m.

At this time Mrs. Dobo asked that Committee discussion and recommendations begin.

**Education/Curriculum/Instruction by Tony Guy, Co-Chair**

**APPROVAL OF GROUPED ITEMS**

**MOTION #3**

By Tony Guy seconded by Daniel Santia to approve items 1 and 2 in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Resolution revising the Articles of Agreement of the Beaver County Career and Technology Center (BCCTC) to establish the designation of a superintendent of record as the chief school administrator of the BCCTC.
2. Revisions to the District's graduation requirements as required by Chapter 4 – Academic Standards and Assessment.

**MOTION #4**

By Tony Guy, seconded by John Bowden to table recommendation of the local requirement for culminating project beginning with the Class of 2017 until the August 12, 2014 Board meeting. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**APPROVAL OF GROUPED ITEMS**

**MOTION #5**

By Tony Guy, seconded by Daniel Santia, to approve items 1 through 11 in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Agreement with the Beaver Valley Intermediate Unit to provide Title I services to students at Our Lady of Fatima.
2. Request from the 8<sup>th</sup> grade language arts department to sponsor a field trip to the Holocaust Memorial Museum in Washington, D.C. on November 14, 2014.
3. Free school privileges for Damoni Dais to attend Margaret Ross Elementary School beginning the 2014-2015 school year.
4. Request from Mr. Katkich for the reinstatement of the Drama Club at the Junior High School.

5. Contract with American Staffing Services, Inc. to provide nursing services on an as needed basis for the 2014-2015 school year.
6. Contract renewal with Glade Run Lutheran Services to provide educational programming for students attending St. Stephens Academy for the 2014-2015 school year.
7. Appointment of the following:
  - a. Dr. Moka as District Physician - \$10 per exam;
  - b. Optometric Care as District Vision Examiner - \$3.25 per exam; and
  - c. Dr. Timothy Ungarean to provide dental exams - \$5 per exam.
8. Stacy Desiderio, a student at Robert Morris University, to fulfill a field experience placement at Margaret Ross Elementary School under the guidance of Annette Doria and a student teacher placement at Margaret Ross Elementary School for eight weeks under the guidance of Patty Jo Glatz, and Hopewell Junior High School for eight weeks under the guidance of Aubrey Lindner.
9. Alayna Pirrung, a student at Robert Morris University, to fulfill a field experience placement at Hopewell Elementary School under the guidance of Cathy Radford and a student teacher placement at Hopewell Elementary School for eight weeks under the guidance of Rob Kartychak, and Hopewell Junior High School for eight weeks under the guidance of Susan Harcar.
10. Ashley Gribik, a student at Robert Morris University, to fulfill a field experience placement at Hopewell High School under the guidance of Milena Barr and a student teacher placement at Hopewell Junior High School under the guidance of Diana Giroski.
11. Derek Jobs, a student at Geneva College, to fulfill a student teacher placement at Margaret Ross Elementary School under the guidance of Nancy Miller.

**Athletics by Tony Guy**

**APPROVAL OF GROUPED ITEMS**

**MOTION #6**

By Tony Guy, seconded by Rob Harmotto, to approve items 1 through 4 in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Request from Don Short to use the auditorium to host a BVIU BrainSteps seminar on September 29, 2014 from 6:00 p.m. until 9:00 p.m.

2. Employment of Tony Ciucci as football statistician for the 2014 season at a stipend of \$80 per game.
3. Agreement with Greater Pittsburgh Physical Therapy to provide assistant athletic trainer services supporting the District's Athletic Director/Trainer, Mr. Don Short, in the amount of \$18, 000.
4. Contract with Pittsburgh's Best Plumbing and Heating as an advertiser on the Signboard at Tony Dorsett Stadium.

**Buildings and Grounds by Daniel Santia, Co-Chair**

**APPROVAL OF GROUPED ITEMS**

**MOTION #7**

By Daniel Santia, seconded by Lori McKittrick, to approve items 1 through 4, as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Request from the Pittsburgh International Children's Theater to use the auditorium on February 27, 2015 from 4:00 p.m. until 9:30 p.m. for a performance.
2. Request from the Hopewell Area Aqua Club to use the pool for practices and meets for the 2014-2015 season.
3. Request from the YMCA to operate an extended day childcare program at Hopewell Memorial Junior High School for the 2014-2015 school year.
4. Request from Hopewell Youth Basketball to use Gym A at the Junior High School from September 2014 through March 2015 for games and practice.

**APPROVAL OF GROUPED ITEMS**

**MOTION #8**

By Daniel Santia, seconded by Tony Guy, to approve items 1 and 2, as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Request from R.J. DiGiorno to use the High School track and lower parking lot on October 12, 2014 to host a 5K Run/1K Family Walk as part of his senior project. Proceeds benefit Genesis of Pittsburgh.

2. Request from boys soccer boosters to sell banners to local businesses that will be hung on the fence at home games.

**Finance and Budget by John Bowden, Chair**

**APPROVAL OF GROUPEd ITEMS**

**MOTION #9**

By John Bowden, seconded by Daniel Santia, to approve items (1) through (3) and to ratify items (4) and (5) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. General Fund List of Bills in the amount of \$743,752.32
2. Capital Reserve Fund payment in the amount of \$39,181.08
3. Cafeteria Fund payments in the amount of \$320.00
4. Cafeteria Fund payments in the amount of \$1,564.75
5. General Fund payments in the amount of \$2,946,590.22

**MOTION #10**

By John Bowden, seconded by Lori McKittrick, to approve the renewal of the following insurance coverage through PSBA Insurance Trust for the period July 1, 2014 through June 30, 2015. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

School Leaders Liability	\$17,710
General Liability/Excess Liability	\$107,291
Automobile	\$47,085
Workers Compensation	\$350,857

**MOTION #11**

By John Bowden, seconded by Tony Guy, to approve the renewal of the interscholastic athletic, voluntary, and catastrophic student accident insurance for the 2014-2015 school year through AG Administrators and PSBA at an annual premium of \$9,360. MOTION carried unanimously by an affirmative vote of all directors in attendance.

**Personnel by Rob Harmotto, Chair**

**MOTION #12**

By Rob Harmotto, seconded by John Bowden, to approve the job description for the position of Assistant Elementary Principal, which was established on May 27, 2014. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #13**

By Rob Harmotto, seconded by John Bowden, to approve the employment of Rob Kartychak, Elementary Assistant Principal, effective August 1, 2014 at an annual salary of \$70,000. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

**MOTION #14**

By Rob Harmotto, seconded by Daniel Santia, to approve the employment of Amanda Iannini, Elementary Guidance Counselor, effective August 19, 2014 at Step 1 of the Masters Scale. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

**MOTION #15**

By Rob Harmotto, seconded by Daniel Santia, to approve the employment of Lauren Kowalski, Title I teacher, effective August 19, 2014 at Step 1 of the Masters Scale. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

**APPROVAL OF GROUPED ITEMS**

**MOTION #16**

By Rob Harmotto, seconded by Daniel Santia, to approve items 1 through 10, as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Resignation for retirement of Jane Shadle, language arts and French teacher, effective June 9, 2014.
2. Resignation for retirement of Carol Radulovich, 4<sup>th</sup> grade teacher at Independence Elementary School, effective the 2014-2015 school year.
3. Resignation for retirement of Josephine Lopata, Secretary of Buildings and Grounds, effective September 12, 2014.

4. Increase of \$3,000 to annual salary set as of July 1, 2014 for Michael Wyckoff, Network Support Specialist.
5. Resignation of Robert McFadden as the 6<sup>th</sup> assistant girls basketball coach, effective July 22, 2014.
6. Resignation of Dave Drake as the 2<sup>nd</sup> assistant swim coach, effective July 22, 2014.
7. Employment of Dave Kennedy as the 2<sup>nd</sup> assistant swim coach at a salary of \$2,540.00, effective July 22, 2014.
8. Athletic Official Pay Scale for 2014-2015.
9. Substitute employee rosters.
10. Request from Tara Rae Powell, transportation aide, to take leave without pay for medical reasons until further notice.

**Transportation by Daniel Santia, Chair**

**APPROVAL OF GROUPED ITEMS**

**MOTION #17**

By Daniel Santia, seconded by Tony Guy, to approve items 1 and 2, as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Purchase of the following from Myers Equipment Corporation:
  - a. 30 passenger full track 12+3 with lift school bus for \$55,997.00
2. Purchase of the following from Wolfington Body Corporation:
  - a. 72 passenger school bus for \$87,348.00
  - b. 54 passenger full track 4+6 with lift school bus for \$101,324.00
  - c. 9 passenger student van for \$36,912.00

Total for all awarded bids is \$281,581.00
3. Sell the following vehicles at the 422 Auction:
  - a. 2002 Chevy Mid Bus, VIN 1GBJG31F821117489
  - b. 1999 International Amtram, VIN 1HVBBABN6YH259178

Superintendent's Report

Dr. Reina spoke of the following items in his Superintendent's Report.

1. ALICE training (alert – lockdown – inform – counter – evacuate), which would help prepare the District in shooter awareness, incident response, and workplace violence. He has been in contact with a company that would train members of the District, local law enforcement and community members, who, in turn, would train all staff.
2. The front tennis courts should be completed in early August and the back tennis courts should be complete before the start of school. The project at the Senior High School should start within the next few days.
3. 100% of District buses passed state inspection.
4. School starts August 21, 2014.

Solicitor's Report

Nothing to report.

Unfinished Business

Nothing to report.

Upcoming School Board Meetings

August 12, 2014, Regular Work Meeting, Central Administration  
August 26, 2014, Regular Business Meeting, Central Administration

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mrs. Dobo asked for a motion for adjournment.

MOTION by Rob Harmotto, seconded by Tony Guy, that the meeting be adjourned.  
MOTION CARRIED.

Mrs. Dobo adjourned the meeting at 8:27 p.m.

HOPEWELL AREA SCHOOL BOARD

Lesia Dobo, Vice President

Nancy Barber, Secretary